

# CODE OF BUSINESS CONDUCT AND ETHICS

FibroGen, Inc.

2023

Our mission is to improve the lives of people globally by developing innovative therapies anchored in highquality science and our relentless passion for patients.

To enable our vision of excellence, we established a set of Company-wide core values: Empowerment, Integrity, and Respect for People. These core values are a fundamental part of our culture, which is integrated into our recognition and performance management systems.

<b>Excellence</b> The core of our values is predicated upon applying excellence in all that we do			
Empowerment	Integrity	Respect for People	
<ul> <li>We lead, inspire, trust and encourage each other to share ideas and assume new challenges to excel</li> </ul>	<ul> <li>We hold ourselves to the highest ethical standards in all we do; our work to bring therapies to market, the science we perform and our commitment to each other</li> </ul>	<ul> <li>We foster individual growth and promote an environment that supports continued learning</li> <li>We stand together as a community to build and sustain a culture of diversity, equity &amp; inclusion</li> </ul>	
<ul> <li>We are accountable to each other and our commitment to our patients</li> </ul>	<ul> <li>We expect honesty and fairness and transparency from each other</li> </ul>	<ul> <li>We value each other's opinion and work collaboratively to achieve optimal outcomes</li> <li>We commit to treating each other with high regard and dignity</li> </ul>	

## Introduction

FibroGen, Inc. and its subsidiaries (collectively, the "Company," and referred to by "we," "us," or "our") are committed to maintaining the highest standards of business conduct and ethics. This Code of Business Conduct and Ethics (this "Code of Conduct" or "Code") reflects the business practices and principles of behavior that support this commitment. We expect every employee and director to read, understand, and apply this Code of Conduct to the performance of their business responsibilities, including ensuring that all temporary and contract employees conform to the standards of this Code of Conduct when working for or on behalf of us.

This Code of Conduct reflects the commitment to our values and highlights conduct that is particularly important to proper dealings with the people and entities with whom we interact within our industry. This Code of Conduct supports enacted Company policies and procedures. While we must follow all applicable rules and regulations, it is also our responsibility to exercise sound judgment and apply our highest personal ethical standards in making business decisions where there is no stated guideline in this Code of Conduct.

Violations of this Code of Conduct will not be tolerated. Any employee who violates the standards in this Code of Conduct may be subject to disciplinary action, which could result in the termination of employment and, in appropriate cases, civil legal action or referral for regulatory or criminal prosecution.

#### How to Make a Good Decision

Given the highly regulated industry that we work in, it is crucial to ensure that we operate within the bounds of the respective laws and regulations that apply. As a practical way to navigate any activity in which you may engage, always ask yourself the following questions before proceeding.



If the answer to all these questions is "yes," then you can move forward with your decision, but if the answer to any question is "no" or "I'm not sure," stop and seek guidance.

When in doubt, call a Compliance Officer to ask.

### **Empowerment**

We lead, inspire, trust, and encourage each other to share ideas and assume new challenges to excel. We are accountable to each other and our commitment to our patients.

#### Speaking Up and Reporting Violations

If you encounter a situation or are considering a course of action and its appropriateness is unclear, discuss the matter promptly with your supervisor or a Compliance Officer.

When in doubt, call a Compliance Officer to ask.

If you are aware of a suspected or actual violation of laws, regulations, this Code, or any other Company policy, you have a responsibility to report it to one of the following compliance resources with details of what you believe has occurred.

**Compliance Resources:** 

- FibroGen's Compliance Officers (the Chief Financial Officer and Chief Legal Officer)
- A supervisor (your own or another, including one in the Human Resources department)
- The Compliance Hotline, which can be found on our website

FibroGen prohibits any retaliation against any individual as a consequence of good-faith reporting or participating in an investigation.

For more information, please see the Speak-Up and Reporting Policy.

#### **Communication with the Public**

It is our policy to disclose material (important) information concerning the Company to the public only through specific limited channels to avoid inappropriate publicity and to ensure that all those with an interest in the Company will have equal access to information. All inquiries or calls from the media or financial analysts and investors should be referred to Investor Relations.

Specifically designated employees are the only people who may communicate with the press on behalf of the Company. Do not provide any information to the media or through other channels about us off the record, or as background, confidentially, or secretly.

#### Social Media

Social media is a powerful tool that can be used to communicate and share achievements with a wide audience. The industry we operate in is heavily regulated and we must be aware of the restrictions and limitations regarding programs, products, progress, or research and development activities. To ensure that the messages distributed are clear, consistent, and accurate, and to avoid any misrepresentation or miscommunication, only pre-approved and authorized material regarding the Company should be communicated with external parties. You may not provide any information through social media, including without limitation, by way of posts on websites, social media, chat rooms, blogs, or any other internet platforms without prior authorization from the FACTS Committee. Please see the following paragraph regarding material submissions to FACTS. For more information, please also see our Social Media Policy.

#### Presentation, Product Promotion, and Materials Approval: FACTS

All presentations, materials, and publications that are made available to the public (such as to patients or advocacy groups or on our website) must be submitted in advance through the "FACTS" process (FibroGen Addressing Customer-Needs Through Science to Improve Quality & Precision of Communications). Please see your department administrator to assist, and view the <u>Corporate Communication page</u> on the intranet for a description of the process.

Promotional efforts shall aim to improve patients' lives and support HCPs and HCOs to provide the greatest possible medical care. We are committed to driving our promotional efforts with the highest degree of integrity, scientific accuracy, and compliance with local rules and regulations. This commitment also applies to all our other activities relating to the commercialization of our products, such as the collection and communication of medical and other information. For this reason, we must ensure that we:

- only use Company material that is pre-approved through FACTS (see above);
- only promote a product in the country where it has been approved by the appropriate regulatory body, and only according to the approved labeling and local regulations;
- do not misrepresent the safety or risks regarding our products or overstate our product's efficacy; and
- do not make any misleading or false statements or inappropriate comparisons with a competitor's product.

#### Interactions with Healthcare Professionals and Healthcare Organizations

We are committed to the highest standards of excellence, and we act with integrity and transparency in every aspect of our relationships with healthcare professionals. Healthcare professionals (HCPs) refer to any doctors, nurses, pharmacists, or other individuals from organizations or institutions that can administer, recommend, purchase, reimburse, authorize, or supply one of our products. Healthcare organizations (HCOs) refer to any entities that are obligated to provide, pay for, or administer health benefits under any health plan, such as hospitals, clinics, medical practices, universities, pharmacies, specialty pharmacies, distributors, insurance companies, and Medicare and Medicaid. Any interaction with HCPs and HCOs must be professional, serve a legitimate business purpose, and strictly follow this Code of Conduct, our policies, and the applicable laws and regulations, including that any payments made must be in line with Fair Market Value (FMV) rates.

#### Interactions with Patient Advocacy Groups

Patient organizations (POs) play a vital role in providing education, raising awareness, connecting and mobilizing stakeholders, and supporting patients, as well as advocating on their behalf. The ability to interact with patients and Patient Organizations is a privilege that provides insight into disease burden and enables the development of breakthroughs tailored to patients' needs.

All interactions are to be conducted respectfully and in full transparency and compliance with applicable laws, regulations, industry standards and codes, and ethical considerations, while acknowledging the independence of these organizations.

# Integrity

We hold ourselves to the highest ethical standards in all we do: our work to bring therapies to market, the science we perform, and our commitment to each other. We expect honesty, fairness, and transparency from each other.

#### **Compliance with Laws and Policies**

Obeying the law is the foundation of this Code of Conduct. Our success depends upon each employee operating within legal guidelines, cooperating with local, national, and international authorities, and abiding by the policies of the Company. We expect employees to understand the legal and regulatory requirements applicable to their areas of responsibility.

If you do have a question in the area of legal compliance, it is important that you do not hesitate to seek answers from your supervisor or a Compliance Officer.

When in doubt, call a Compliance Officer to ask.

Any non-compliant actions that result in violation of laws, rules, and/or regulations of any country may subject an individual, as well as the Company, to civil and/or criminal penalties.

#### Confidentiality

The intellectual property and confidential information of the Company are among our most important assets and must be secured and protected at all times. As an employee of the Company, you may learn information about the Company that is confidential and proprietary. Confidential information includes non-public information that might be of use to competitors or harmful to the Company, its partners, or customers if disclosed, such as research or clinical data, business, commercial or marketing plans, financial information, customer lists, pricing strategies, personnel data, or similar types of information.

Such information could be from the Company or provided to us by our customers, partners, or other third-party contractors/vendors.

You should take care not to inadvertently disclose confidential information. Be cautious when discussing sensitive information in public places like elevators, airports, restaurants, or even in halls and open spaces in and around the Company's facilities. Securely storing materials that contain confidential information, such as emails, voicemails, memos, notebooks, computer disks, memory sticks, mobile devices, and laptop computers, can help prevent inadvertently disclosing confidential information.

Every employee has a duty to refrain from disclosing to any person or other company any of our confidential or proprietary information (concerning our business, intellectual property, strategy, or prospects) or confidential information of another company learned in the course of employment here until that information is disclosed to the public through approved channels (usually through a press release, a filing with the U.S. Securities and Exchange Commission (the "SEC"), or a formal communication from a member of senior management). Speak with the legal department or investor relations with any questions about such approved channels.

Unauthorized use or distribution of this information (including posting or discussing on the Internet or social media, or with a chatbot, generative AI, or other artificial intelligence application) is prohibited and could also be illegal, potentially resulting in civil liability and/or criminal penalties.

Likewise, using other people's or companies' confidential information (including confidential information from a previous employer) beyond the authorized purpose/use the Company received it for is prohibited and could also be illegal, potentially resulting in civil liability and/or criminal penalties.

See also the section below titled "Privacy and Personal Data".

#### **Conflicts of Interest**

We respect the rights of our employees to manage their personal affairs and investments and do not wish to impinge on their personal lives. However, employees should avoid conflicts of interest that occur when their personal interests may interfere in any way with the performance of their duties or the best interests of the Company. A conflicting personal interest could result from an expectation of personal gain now or in the future or from a need to satisfy a prior or concurrent personal obligation. We expect our employees to be free from influences that conflict with the best interests of the Company or may deprive the Company of their undivided loyalty in business dealings. Even the appearance of a conflict of interest where none actually exists can be damaging and should be avoided. For example, "moonlighting" (i.e., having a second job in addition to your employment with the Company) is not allowed without permission from the Human Resources department.

Potential conflicts of interest include but are not limited to:

- Serving on an advisory or other board of a competitor or potential Company customer or supplier.
- Having a significant investment in a current or expected future Company supplier (or having an immediate family member who does).
- Soliciting or receiving (or having an immediate family member receive) a gift, favor, loan, or preferential treatment from a business associate, partner, government entity, supplier of the Company, or someone who is seeking to work with the Company.
- Engaging in any activities that overlap with the same area of work or that may relate to or compete with current or future Company business.

If you have any questions about a potential conflict or if you become aware of an actual or potential conflict, and you are not an officer or director of the Company, you must discuss the matter with your supervisor or a Compliance Officer.

#### **Corporate Opportunities**

You may not take personal advantage of opportunities for the Company that are presented to or discovered by you as a result of your position with us or through your use of corporate property or information unless authorized by a Compliance Officer or the Audit Committee. Even opportunities that are acquired privately by you may be questionable if they are related to our existing or proposed lines of business. Participation in an investment or outside business opportunity that is directly related to our lines of business must be pre-approved. You may not use your position with us or corporate property or information for improper personal gain, nor should you compete with us in any way.

**Insider Trading** 

Employees who have access to confidential information are not permitted to use or share that information for stock trading purposes or any other purpose except to conduct our business. It is not only unethical, but also illegal to use material non-public information in connection with buying or selling securities, including "tipping" others who might make an investment decision on the basis of such information. Please refer to the Company's Insider Trading Policy located on our intranet for more detailed information.

#### **Ethical Research and Development**

Research and development of biopharmaceutical products through the highest level of scientific conduct and clinical and ethical standards is a priority to us. To ensure that we maintain the integrity of clinical data from our sponsored studies, we disclose all mandatory data and protocols and found our regulatory submissions on high-quality data obtained through good laboratory practices (GLP) and good clinical practices (GCP). We expect our employees, officers, and directors to comply with all legal and regulatory requirements to ensure that we are protecting the health, well-being, and safety of the research participants. Please refer to the Company's Global Code of Ethics for Clinical Trials located on our intranet for more detailed information.

#### **Funding and Giving**

Grants, donations, and other contributions for scientific, educational, or charitable purposes can be provided as long as the Company does not receive anything of financial value in return.

#### **Third-Party Integrity and Selection**

We expect third parties with whom we work to comply with the law, adhere to ethical business practices, and observe standard requirements concerning labor, human rights, privacy, health, safety, environmental protection, and management systems. See also our Vendor Code of Conduct located on our website.

Fair market value and industry standards should always be considered when choosing suppliers, vendors, or distributors. Transactions should only be approved if the terms have been fully reviewed, understood, and verified to be compliant with our policies. Invoice payments should only be approved if services are verified to have been completed or goods have been delivered according to the terms of the existing contract and matched to a valid purchase order.

#### **Anti-Bribery and Anti-Corruption**

Our industry is subject to many rules and regulations designed to protect patients and consumers, improve the quality of medicines and healthcare services, and help eliminate fraud and improper influence on medical judgment. We conduct our business in a transparent and ethical manner and do not tolerate any form of bribery or corruption. Anti-bribery and anti-corruption laws and policies dictate strict limits regarding what type of promotional items, gifts, hospitality, and business courtesies can be provided. Never offer, promise, authorize, or provide a payment, favor, or benefit that is intended to improperly influence a government official, healthcare professional, or any other person, including other commercial entities and individuals with whom we do business.

Gifts are susceptible to being construed as a bribe or kickback if they are given or received on a regular or frequent basis or are in violation of our Anti-Bribery Policy or any laws. Gifts and entertainment should not be offered, provided, or accepted by any employee, unless approved under and consistent with our Anti-Bribery Policy. Please refer to the Company's Anti-Bribery Policy located on our intranet for more detailed information.

#### Antitrust and Unfair Competition

Antitrust laws are designed to protect the competitive process and ensure that all competitive advantages are gained through ethical and legal business practices. Antitrust laws generally prohibit:

- agreements, formal or informal, with competitors that harm competition or customers, including price fixing and allocating customers, territories, or contracts;
- agreements, formal or informal, that establish or fix the price at which a customer may resell a product; and
- the acquisition or maintenance of a monopoly or attempted monopoly through anti-competitive conduct.

To avoid infringement on the antitrust laws or regulations, never engage in collusion, bid-rigging, or predatory pricing. This entails that information such as pricing, business plans, strategies, budgets, projections, forecasts, financial and operating information, methods, and development plans is not exchanged with competitors, regardless of the nature of the exchange (how innocent or casual it may be) and the setting, whether business or social.

Antitrust laws impose severe penalties for certain types of violations, including criminal penalties and potential fines and damages. Understanding the requirements of antitrust and unfair competition laws of the various jurisdictions where we do business can be difficult, and you are urged to seek assistance from your supervisor or a Compliance Officer whenever you have a question relating to these laws.

#### Protection and Proper Use of Company Assets

All employees are expected to protect our assets and ensure their efficient use. Our property, such as computers, mobile devices, information technology hardware and software, vehicles, facilities, machinery, raw materials, inventory, intellectual property, supplies, and other assets, is placed in our care and should be used only for legal and legitimate business purposes, although incidental personal use may be permitted. You may not, however, use the Company's corporate name, any brand name or trademark owned by or associated with the Company, or Company letterhead stationery for any personal purposes. Company information should not be stored with unapproved internet or cloud services that may not be protected and may be accessed by unauthorized people. If authorization has been granted to access another entity's internal computer system or other resource, permanent record of that approval must be kept, and the scope of that authorization cannot be exceeded.

You may not, while acting on behalf of the Company or while using our computing or communications equipment or facilities, either:

- access the internal computer system (also known as "hacking") or any other resource of another entity without express written authorization from the entity responsible for operating that resource; or
- commit any unlawful or illegal act, including harassment, libel, fraud, sending of unsolicited bulk email (also known as "spam"), or accessing material of objectionable content that constitutes a violation of applicable law, trafficking in contraband of any kind, or any kind of espionage.

All data residing on or transmitted through our computing and communications devices or facilities, including email and word processing documents, is the property of the Company and is subject to inspection, retention, and review by the Company, with or without an employee's or third party's knowledge, consent, or approval, in accordance with applicable law. All FibroGen business information

and activities, even if on a personal device, may need to be surrendered in certain circumstances (such as litigation).

Please use a FibroGen email account or any other officially authorized written or electronic communication channel to interact with clients and employees or conduct any business-related correspondence. It is strictly prohibited to use any non-FibroGen email accounts, social networking tools, or ephemeral communication applications (such as WhatsApp or Snapchat) for business purposes; text messaging is also discouraged. It is also prohibited to use any unapproved cloud-sharing or storage applications to share or store business information or data. If you have any questions, please contact the IT department.

#### Financial Reporting, Retention, and Disclosure

The integrity of our records and public disclosure depends upon the validity, accuracy, and completeness of the information supporting the entries in our books of account. Therefore, our corporate and business records should be completed accurately and honestly. The creation of false or misleading entries, whether they relate to financial results or otherwise, is strictly prohibited. Our records serve as a basis for managing our business and are important in meeting our obligations to customers, partners, contributors, creditors, employees, and others with whom we do business. We have legal, financial, contractual, and regulatory obligations to file and retain the appropriate documents according to the applicable laws, regulations, and Company policies.

As a result, it is important that our books, records, and accounts accurately and fairly reflect in reasonable detail our assets, liabilities, revenues, costs, and expenses, as well as all transactions and changes in assets and liabilities. We require that:

- no entry be made in our books and records that intentionally hides or disguises the nature of any
  of our transactions or liabilities or misclassifies any transactions as to accounts or accounting
  periods;
- transactions be supported by appropriate documentation;
- the terms of sales, if applicable, and other commercial transactions be reflected accurately in the documentation for those transactions, and that all such documentation be reflected accurately in our books and records;
- employees comply with our system of internal controls; and
- no cash or other assets be maintained for any purpose in any unrecorded or "off-the-books" fund.

Our accounting records are also relied upon to produce reports for our management, stockholders, and creditors, as well as for governmental agencies. In particular, we rely upon our accounting and other business and corporate records in preparing the periodic and current reports that we file with the SEC. Securities laws require that these reports provide full, fair, accurate, timely, and understandable disclosure and fairly present our financial condition and results of operations. Employees who collect, provide, analyze information for, or contribute in any other way to prepare or verify these reports should strive to ensure that our financial disclosure is accurate and transparent and that our reports contain all important information about the Company that would enable stockholders and potential investors to assess the soundness and risks of our business, finances, and the quality and integrity of our accounting and disclosures. In addition:

- no employee may knowingly take or authorize any action that would cause our financial records or financial disclosure to fail to comply with generally accepted accounting principles, the rules and regulations of the SEC, or other applicable laws, rules, and regulations;
- all employees must cooperate fully with our finance and accounting personnel, as well as our independent public accountants and legal counsel, respond to their questions with candor, and provide them with complete and accurate information to help ensure that our books, records, and reports filed with the SEC are accurate and complete;
- no employee, director, or person acting under their direction may coerce, manipulate, mislead, or fraudulently influence our finance and accounting personnel or our independent public accountants or legal counsel; and
- no employee should knowingly make (or cause or encourage any other person to make) any false
  or misleading statement in any of our reports filed with the SEC or knowingly omit (or cause or
  encourage any other person to omit) any information necessary to make the disclosure in any of
  our reports accurate in all material respects.

Any employee who becomes aware of any departure from these standards has a responsibility to report his or her knowledge promptly to a supervisor, a Compliance Officer, or the Compliance Hotline.

#### **Internal and External Investigations**

The Compliance Officers will investigate or oversee the investigation of all reported possible violations promptly and with the highest degree of confidentiality that is possible under the specific circumstances. Your cooperation in the investigation will be expected. It is our policy to employ a fair process by which to determine violations of this Code of Conduct. The Compliance Officers may consult with the Human Resources department, the Audit Committee, and outside counsel as needed and appropriate during an investigation. There may be instances, due to the nature of investigations and legal requirements, where identification disclosure may be necessary to comply with the applicable laws and regulations, but this will be done on an individual need-to-know basis. You should be aware that conduct and records, including email, are subject to internal and external audits and to discovery by third parties in the event of a government investigation or civil litigation. In all cases of investigations, we must cooperate and truthfully answer any questions pertaining to an investigation, whether internal or not. Neither you nor your supervisor may conduct any preliminary investigation, unless authorized to do so by a Compliance Officer. If any investigation indicates that a violation of this Code has probably occurred, we will take such action as we believe to be appropriate under the circumstances. If we determine that an employee is responsible for a Code violation, they will be subject to disciplinary action up to, and including, termination of employment and, in appropriate cases, civil action or referral for criminal prosecution.

Please see the Speak-Up and Reporting Policy for additional details on reporting violations of this Code of Conduct or other complaints.

## **Respect for People**

We strive to foster individual growth and promote an environment that supports continued learning; we stand together as a community to build and sustain a culture of diversity, equity, and inclusion; and we value each other's opinions and work collaboratively to achieve optimal outcomes while treating each other with high regard and dignity. We also believe it is critical to conserve our world's resources and strive to create a safe and healthy environment for our employees and patients.

#### Sustainability

It is our policy to conduct our business in an environmentally responsible way. We expect employees to comply with all applicable environmental laws and regulations, and we continue our efforts to reduce our environmental footprint, conserve natural resources, improve energy efficiency, prevent water contamination, and implement waste management practices.

Federal law imposes civil and criminal liability on any person or company that contaminates the environment with any hazardous substance that could cause injury to the community or environment. Violation of environmental laws can involve monetary fines and imprisonment.

#### **Quality and Patient Safety**

Providing products that are safe, effective, and of the highest quality is of the utmost importance. That is why all employees share the responsibility for reporting safety, quality, and performance issues concerning Company products, no matter how they learn of the issue. We protect patient safety by identifying, assessing, managing, and reporting any product-related risks in a timely manner.

#### Workplace and Employee Safety

Running safe, compliant, and sustainable operations that comply with Environmental, Health, and Safety (EHS) laws and internal standards is very important to us. We continuously aim to improve our EHS performance by actively seeking and acting upon meaningful opportunities to reduce risk. When selecting business partners, we also consider their ability to run safe and environmentally responsible operations.

#### Human Rights

Our responsibility to respect human dignity and human rights is ingrained in the work we do. Human rights are fundamental rights and freedoms that we believe all people are entitled to, regardless of race, sex, nationality, ethnicity, language, religion, or any other status. We practice this belief every day in fulfilling our mission to improve the lives of patients globally. We encourage and expect all employees, contractors, and business associates to practice and promote human rights at all times, as exemplified in the United Nations Universal Declaration of Human Rights and the International Bill of Human Rights.

#### **Animal Rights**

The evaluation of new medicines in animals remains required by global regulatory authorities and is critical to the safety of those medicines. Animal research should be conducted only after rigorous ethical review ensuring that we provide a high level of care to all animals and that a scientifically appropriate and validated alternative to the use of animals is not available. We should also strive to use the minimum number of animals that are required to meet the stated scientific objective.

#### **Equality and Harassment**

Respect is a core value at the Company, and we are committed to providing equal opportunity and fair treatment to all individuals on the basis of merit, without discrimination of any kind on the basis of race, color, religion, national origin, sex (including pregnancy), sexual orientation, age, disability, veteran status, ancestry, medical condition, political activities or affiliation, or any other characteristic protected by applicable federal, state, or local law. We also prohibit discrimination based on the perception that anyone has any of those characteristics or is associated with a person who has or is perceived as having any of those characteristics.

We are committed to maintaining a respectful workplace, which includes a working environment that is free from harassment on the basis of any characteristics protected by applicable federal, state, or local law as set out above. We also prohibit any harassment based on these characteristics in any form, whether physical or verbal from anyone. Harassment can take the form of offensive sexual flirtations, unwanted sexual advances or propositions, verbal abuse, sexually or racially degrading words, or the display in the workplace of sexually suggestive or racially degrading objects or pictures.

Any complaints about discrimination or harassment should be reported to your supervisor, a Compliance Officer, or the Human Resources Department. Any member of management who has reason to believe that an employee has been the victim of harassment or discrimination or who receives a report of alleged harassment or discrimination is required to report it to the Human Resources Department immediately.

#### **Privacy and Personal Data**

As part of conducting business, we collect and store personal information from employees, business partners, patients, healthcare professionals, study subjects, consumers, and others, such as addresses, birth dates, and clinical trial data, as well as financial and other relevant information. We inform individuals of the collection and processing of their personal data, allowing them to make informed decisions and exercise their rights. To fulfill our commitment to executing these responsibilities ethically, honestly, and objectively, we will make sure to follow the policies and any applicable laws and regulations regarding accessing, collecting, storing, using, sharing, and discarding sensitive personal information. We collect only the minimum personal information needed to perform our work and use it only for legitimate business purposes. Any unauthorized use or disclosure of this information can ruin our credibility, expose us to liability, and damage our reputation. At FibroGen, we respect personal privacy, and everyone has a role to play in protecting, securing, and appropriately processing personal information. FibroGen, and parties acting on our behalf, process various types of personal information about patients, caregivers, consumers, clinical trial subjects, healthcare professionals (e.g., physicians or nurse practitioners), and others for a variety of lawful business purposes. The lawful collection and use of such information is important to FibroGen's business activities. We are required by applicable privacy and data protection laws to implement appropriate safeguards to protect personal information. Unlawful or unauthorized collection, use, or disclosure of personal information could adversely affect the individuals whose information is compromised, as well as potentially expose FibroGen to legal and regulatory risks, financial damage, and reputational harm. Any concerns about the inappropriate disclosure of personal data must be reported to your supervisor, the Data Privacy Officer, or a Compliance Officer.